CHANGE ORDER

Plant # 1

Serial :		**Builder:**		**Date**	
Model:		**Job Name**		**Project #**	

The following changes, additions and/or deletions are to be made to the original order as per the request of the Builder. Acceptance of this Change Order acknowledges revision to the original order and is subject to the same terms and conditions of the order.

Description	Price Ea	Total
Additional Change Orders Must Be Identified With An Asterisk (*) and Date		
Each Department Must Sign Showing Acknowledgement.		
_____ **Sales**		
_____ **Purchasing**		
_____ **Engineering**		
_____ **Production**		
_____ **Service**		
Total Change:		**$0.00**

Change order initiated by: _____ Date: _____

CHANGE ORDER APPROVED BY: _____ Date: _____

COPIES TO: Invoice File, Dave K., Mike G., Scott H., Tim J., Ron K., Alan G., Justin H., Sales File